



USAA Federal Savings Bank
 10750 McDermott Freeway
 San Antonio, Texas 78288

Subordination Request

Complete the steps below for a subordination request. Request will not be processed until all required items are received.

If we do not receive the following requirements or if you make changes to this request, we will cancel your request, and you will have to submit a new one.

Step 1. Wire a **non-refundable** \$100 processing fee. A processing fee is required for each subordination request. A separate request must be made for each loan for which a subordination is requested. Payment of the processing fee must be made by the new lender. Checks or payments from the borrower will not be accepted.

Wire proceeds to:

USAA Federal Savings Bank	Transit Routing Number (ABA):	314074269
Cash Analysis Unit 01452	FBO/Attn:	HE Subordination Fees
10750 McDermott Freeway	Account Number:	94063520032
San Antonio, TX 78288	Reference Field:	Loan number and member name

Step 2. Fax **all** of the following to 1-800-531-5717 using this form as your fax cover sheet. Please use black ink.

- Completed Subordination Request form
- 1003 (mortgage application)
- Title Commitment listing USAA Federal Savings Bank as a Lienholder
- Complete copy of full appraisal report for subject property
- Good Faith Estimate (GFE)
- Copy of the 1008 Transmittal Summary

Our Next Steps

- Requests will be processed within 10 business days from the date we receive the processing fee, completed Subordination Request form and all other documents mentioned in Step 2 above.
- USAA will send granted subordinations by regular mail (unless we are provided with a FedEx account number) to the address provided in the "Mail Approved Subordination To" section (bottom of page).

Request Information

Member Name _____ USAA Member Number _____ USAA Home Equity Loan Number _____

Collateral Street Address for Subordination _____

Closing Date (mm/dd/yyyy) _____ Is this part of HAMP (i.e. HARP, HASP): Yes No

Appraised Value _____ Amount of Cash Out _____ Reason for Cash Out _____

Purpose for Refinance: Rate or Term Reduction, etc. _____

Lender's Exact Name _____ Lender's Contact Name _____ Lender's E-mail Address _____ Lender's Phone Number _____

Loan Modification Required: Yes No _____
 Required Loan Amount for Modification _____ Purpose for Modification _____

Mail Approved Subordination To _____

If requesting the form to be returned by FedEx, include account number to be billed.

Company Name _____ Attention _____

Address (physical address only for FedEx delivery) _____ City _____ State _____ ZIP Code _____

Business Phone Number _____ Fax Number _____ FedEx Account Number _____

